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**Rapid Transition Housing Subsidy Program / Olmstead Housing Subsidy
Independent Living Specialist**

Reports to: Director for Housing Programs

Travel Required: The Independent Living Specialist's office is located in Medford, N.Y. but job responsibilities will require for the individual to travel through-out Nassau and Suffolk County.

Reliable car a must.

Salary: \$44,000-\$46,000

Position: Full time; 35 hours per week; (does not include lunch). Some weekend and evening work.

Applicants will be trained.

Qualifications

- Minimum of a Bachelor's degree or an equivalent combination of education and experience to successfully perform the essential duties of the position may be substituted.,
- Experience with concepts of Independent Living, consumer control, and a strong commitment to promoting and advocating for the full integration of individuals with disabilities.
- Experience transitioning individuals, including familiarity with finding affordable, accessible, integrated housing and the development of individualized service plans.
- Knowledge of state and local housing policies, practices, laws and issues impacting seniors and people with disabilities preferred.
- Knowledge of the State's Medicaid program and community resources, which can assist people with disabilities living independently.
- Willingness and ability to readily respond to changing circumstances and expectations.

Responsibilities

- Responsibility for the establishment and delivery of Individualized Service Plans (ISP) with a focus on person-centered planning to meet the needs of RTH program participants to live independently, including but not limited to linkages to community resources, budgeting, transportation, and health care referrals.
- Conducts home visits for assessment, implementation, and revisions of ISPs.
- Work locally to establish mutual referral systems with Managed Care Organizations, Performing Provider Systems, hospitals, nursing homes, service providers, etc.
- Collaborate with applicants and/or their Housing Specialist, Transition Specialist, Nursing Home Discharge Planner, Care Manager (CM), natural support, or advocate to ensure a support services plan is in place for program admission and transition to independent living.
- Track and report on all activities using the statewide project database.
- Perform other duties and attend trainings as requested by the Program Director or the Chief Executive Officer.